

**EXECUTIVE BOARD**

**LEP AGM**

**Thursday 18 November 2021**

**via MS Teams online**

**Draft Confidential Minutes**

**Board Directors**

Alun Rogers (Chair) risual

Mohammed Ahmed Ice Telecommunications

Hannah Ault Valentine Clays

Caroline Brown Caja Group

Emma Catterall Camping and Caravanning Club

Martin Jones Deputy Vice-Chancellor, University of Staffordshire

James Leavesley (Vice Chair) Leavesley Group

Sara Williams Staffordshire Chambers of Commerce

Cllr Simon Tagg Leader, Newcastle-under-Lyme Borough Council

Cllr Philip White Deputy Leader, Staffordshire County Council

**Designated AGM member for Staffs CC**

John Tradewell Director of Corporate Services, Staffordshire County Council

**Advisory/Secretariat**

Simon Ablewhite SSLEP Accountable Body

Anne Boyd SSLEP Chief Executive

Jo Kemp SSLEP Secretariat/Business Engagement Officer

**In Attendance**

Andrew Barratt CEO Tamworth District Council

John Broad Staffordshire County Council

Mark Connell Stoke-on-Trent City Council

Martin Hamilton Newcastle-under-Lyme Borough Council

Clare Hannah Department for Levelling Up, Housing & Communities

Laaraib Khan Unknown

Nicola Kent Growth Hub

Caroline Mairs Make It Stoke-on-Trent & Staffordshire

Emily McGowan-Phoenix Social

Becky Parker Growth Hub

Jane Pallister Unknown

Rob Salmon Staffordshire County Council

Victoria Starkey Social

Daniel Tallentire Parker Software

Pam Wallis Growth Hub

Mark Warrilow HS2

**Apologies**

Prof Liz Barnes Vice-Chancellor, University of Staffordshire

Prof Trevor McMillan Vice-Chancellor, University of Keele

Cllr Patrick Farrington Leader, Stafford Borough Council

Cllr Abi Brown Leader, Stoke-on-Trent City Council

Cllr Janine Bridges Great Chell & Packmoor, Alternate for Cllr Abi Brown

Cllr Alan White Leader, Stafford County Council

**Introductions**

The Chair welcomed everyone to the Stoke-on-Trent & Staffordshire Local Enterprise Partnership AGM.

Simon Ablewhite (S151 Officer) noted that the meeting was quorate.

The Chair declared the meeting open at 15:00 hours.

**Apologies**

These were noted, as above.

**Business from the AGM Notice.**

1. **To receive the minutes from the 2020 LEP AGM** – Accepted
2. **To receive the Chair’s Report**.

The Chair provided a verbal report of the Stoke-on-Trent & Staffordshire Local Enterprise Partnership.

A challenging year, as 2020/2021 saw the peak of Covid.

The LEP Board & extended stakeholders were thanked for their provision of business support.

Ten years of LEP successes are represented in our Annual Report, detailing benefits & value to area, via £335m of support, which has unlocked jobs & homes.

* River Trent improvement works made it onto BBC’s Country File.
* SWAR officially opens tomorrow (19th November). This opens up housing sites & allows traffic alleviation in Stafford.

The Annual Report for 2020/2021 is on our website.

Resolution - This was adopted.

1. **Updates & Reflections from Board Members**

Board sub-groups for Growing Business, SAP, Place, CVEZ & Inward Investment were represented via slides & updates from the relevant Board directors (Hannah Ault, Prof. Liz Barnes, Cllr Abi Brown & Sara Williams).

1. **To receive and adopt the Accounts of Stoke-on-Trent & Staffordshire Local Enterprise Partnership Ltd and the reports of the Board for the year ended 31 March 2021**

The Chair invited the Board to adopt the Accounts, which had been finalised and approved by the Board at an earlier Board meeting.

Resolution – The accounts were ratified.

1. **Ratify Appointment of Auditors**

Annual reappointment - the Board propose to continue to use Deans (Stafford).

Resolution – The auditors were ratified

1. **To confirm the appointment of LEP Directors**.

9 official Board appointments were documented at Companies House in this financial year, being:

Cllr J Oates - appointed 13 May 2020

Ms E E Catterall – appointed 23 July 2020

A G White – appointed 23 July 2020

M Jones – appointed 12 August 2020

Cllr B Edwards – appointed 01 September 2020

Cllr G A Allen – appointed 08 September 2020

Cllr P J White – appointed 08 September 2020

Cllr D R Pullen – appointed 09 October 2020

Cllr S E Ralphs – appointed 12 November 2020

Resolution - All new appointments to the Board were confirmed and accepted.

1. **To confirm the appointment of Chair and Vice Chair**

This had been done at the previous year’s AGM, but the issue was agreed again here.

**AOB** – None

The Chair declared the meeting closed at 15:25 hours.

Signed:

Alun Rogers (Chair)