

Thu

**EXECUTIVE BOARD**

**Thursday 21st October 2021**

**4pm - 6pm**

**MS Teams Meeting with Dial-In Option**

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| **Open meeting** |
| **Item** | **Subject** | **Lead** | **Report status/timing** |
| 1 | **Introduction** | Alun Rogers | 5 mins |
| 2 | **Apologies** |
| 3 | **Declarations of Interest** |
| 4 | **Minutes from previous meeting/matters arising** |
| 5 | **Chair’s update & Delegated Decisions** | Alun Rogers | 10 mins |
| 6 | **CEO’s updates**  | Anne Boyd | 5 mins |
|  |  |  | **20 mins** |
| **Strategy** |
| 7 | **Delivery Plan** – as per electronic vote. | Anne Boyd | Information5 mins  |
| 8 | **National policy paper**: Skills for jobs: lifelong learning for opportunity & growth, c/o DfE | Liz Barnes | Information10 mins + 5 Q&A |
| 9 | **SAP**  | Liz Barnes | Information 10 mins +5 Q&A |
|  |  |  | **35 mins** |
| **Delivery** |
| 10 | **SPMG update**Summary update + appendices  | James Leavesley | Information10mins + 5min Q&A |
|  |  |  | **15 mins** |
| **Governance** |
| 11 | **Mid-Year Review**Verbal update | Anne Boyd/ Alun Rogers | Information10 mins + 5min Q&A |
| 12 | **A&F Committee**:General update: verbal update & risk register | Mo Ahmed/ Simon Ablewhite | Information10mins |
| 13 | **Annual Accounts**Verbal update + appendices | Simon Ablewhite | Information5 mins + 5 min Q&A |
| 14 | **Task & Finish Group** Summary | Anne Boyd  | Information 5mins  |
| 15 | **Forward Plan** | All | 5mins |
| 16 | **Any Other Business** | All | 5mins |
|  |  |  | **50 mins** |

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| **Forward Plan** |
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| **Lead Board Member/** **Officer:**  | **Item Name:**  | **Time:**  | **Recommendation:**  |
| Stoke-on-Trent CC | District Heat Network |  | Update information |
| A Rogers / Operational Team  | Assurance Framework: v0.9 updates  |   | Decision  |
| A Rogers & Sub-Group Leads  | Emerging plans incorporating Covid Recovery, International Trade, Future Workforce; Growing Businesses; Innovation; Place - post LEP review. |   | Discussion  |
| TBC | Future High Street Fund / Towns Fund  |   | Information  |
| A Brown / D Jellyman  | Transforming Cities Fund  |   | Information  |
| A Rogers / Secretariat  | Midlands Engine / Connects  |   | Information  |
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