Report of **SPMG Subgroup Chair** in relation to the meeting of **28 June 2021**

**For:** (I) Information (R) Ratification (D) Discussion and decision

**Key agenda items discussed:**

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| * Appointment of SPMG member (Emma Catterall)
* GBF project: Drakelow
* CRF Bid: Net Zero Accelerators
* Request for funding: Careers & Enterprise Hub
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**Notable changes, successes or risks**

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| * Risk mitigation plan agreed for Drakelow involving formal deallocation of funds from SSLEP and reallocation to D2N2 to improve efficiency
* Need for Reserves policy to be identified to help to manage expectation regarding funding requests
* Further understanding of Careers & Enterprise Hub funding model requested including approaches adopted by peers. Match funding required urgently to safeguard provision and jobs. Future service requiring long-term funding beyond next 12 months.
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**Decisions and/or Recommendations**

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| 1. Ratification of Emma Catterall appointment
2. Ratification of approach to mitigating risk and improving efficiency regarding Drakelow project. Approval sought for SPMG to sign off MHCLG Change Process documentation.
* **Appendix 1**: SPMG report: Drakelow Park
* **Appendix 2**: draft MHCLG Change Request form
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Full details of the meeting including agenda pack, presentations and minutes can be found at [StokeStaffsLEP | Minutes & Agendas](https://www.stokestaffslep.org.uk/resources/) or requested from Sharon.palphreyman@staffordshire.gov.uk