(Revised) Terms of Reference: Task & Finish Group (Strategic Change) v4

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| Name of group | Task & Finish Group: Strategic Change |
| Purpose | * To prepare a plan for strategic change, assessing impact on resources and risk * To report progress against each phase to Board on behalf of the T&F group and seek approval to unlock future stages ~~and draw upon reserves as necessary~~ |
| Outcomes & Deliverables | Transition from LIS to a new strategic plan for recovery and growth, in line with new role |
| Duration | Initial 4 months |
| Membership | SSLEP Chair  Sub-Group Chairs   * Growing Business * Innovation * Future Workforce * Place   Cllr Philip White |
| Accountability | The T&F Group is accountable to SSLEP Executive Board |
| Review | The T&F will review progress in September 2021.  Any changes to membership and/or remit of the T&F Group must be approved by the Executive Board |
| Working methods & meetings | Meetings will take place monthly and can be held digitally or in person  The group will be quorate at 4 people including the Chair with a minimum of 2 x Private Sector Directors present.  Given the confidential nature of discussions, attendance will be restricted to the specified membership only.  The T&F Chair may invite participants to attend to supply information. Participants will play a part in decision-making.  The T&F Chair will present a summary paper setting out progress made and any further proposals seeking approval to the Executive Board |
| Resources | Activities recommended by the Group to Executive Board will remain within the parameters of the Budget agreed in principle in June 2021 |