Report of **T&F Strategic Change Chair** in relation to the meeting of **05 July 2021**

**For:** (I) Information (R) Ratification (D) Discussion and decision

**Key agenda items discussed:**

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| * Terms of Reference
* Context: Confirmed changes to date/timetable
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**Notable changes, successes or risks**

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| * Inaugural meeting held
* The Group does not intend to seek powers to approve change, but rather review strategic change proposed, ensuring that pace, timing and risks are managed. To this end any reference to decision-making has been removed from the ToR to avoid confusion
* The Group will meet monthly in between Executive Board meetings
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**Decisions and/or Recommendations**

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| 1. ToR commended to the Executive Board for ratification
2. The T&F Group will focus on strategic change, enabling operational decisions to be routed via SPMG/Audit & Finance Subgroup
3. Papers relating to the business case for the contract extension of the Business Engagement Officer, transferred to A&F Committee for scrutiny
4. Papers relating to the Insight Commission, transferred to A&F Committee for scrutiny
5. Timetable for strategic change for information only
	* No core team recruitment planned until audit is complete and further progress is made in relation to the national review
	* T&F Group to meet early Sept to assess next steps
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Full details of the meeting including agenda pack available upon request (restricted to Executive Board members only)