

Monday 28th June 2021

14:00 - 15:30

MS Teams Meeting with Dial In Option

AGENDA

Open Meeting			
Item	Subject	Lead	Report Status/Timing
1	Introductions & Apologies	James Leavesley	10 mins
2	Declarations of Interest		
3	Membership of SPMG/appointment of Vice-Chair		
4	Notes of the previous meeting and any matters arising <i>Paper 4</i>		
			10 mins
Delivery			
5	Drakelow Park – <ul style="list-style-type: none"> presentation by Countryside Properties, site developer. Presenter: Justin Howell 	JL Presenter: Justin Howell	Information 30 mins
6	CONFIDENTIAL ITEM	AB	Discussion 15 mins
7	CONFIDENTIAL ITEM	AB	Discussion 10 mins
8	GBF Contingency projects - progress <ul style="list-style-type: none"> SPMG Delegated Decision and MHCLG Request for Change – verbal update 	SP	Information 5 mins
			60 mins
Governance & Finance			
9	CDGD Risk Register i City Deal, Growth Deal <i>Paper 9</i>	SP	Information 5 mins
10	Issues and actions to escalate to LEP Executive Board	All	Discussion 5 mins
11	Forward Plan <i>Paper 11</i>	All	5 mins
			15 mins
12	Any Other Business	JL	5 mins Information
13	Next scheduled SPMG Meeting: Tuesday 24th August 2021, 14:00 – 15:30		

SPMG Membership		
Voting Members	Private/Public Sector	Confirmed Attendance
Caroline Brown (Exec Board Private Sector Director)	Private	✓
(Vice-Chair) – see agenda item 3	Private	X
James Leavesley (Chair)	Private	✓
Andrew Barratt (TBC)	Public	✓
Alun Rogers (LEP Executive Board Chair)	Private	✓
Jon Rouse (SoTCC);	Public	✓
Quorate: For the SPMG meeting to be quorate no fewer than three voting members (2 private sector directors; 1 public non-exec member) should be present. Ref: Pg. 21, Assurance Framework		
Secretariat support		
Sharon Palphreyman (Programme Manager, LEP)	Secretariat	✓
Simon Ablewhite (S151 Officer for the LEP, Accountable finance lead)	Secretariat	✓
Anne Boyd (Chief Executive, LEP)	Secretariat	✓
Daniel Lindsay (Independent Technical Assessor for the LEP)	Hatch	X
Non-voting: the following representatives may attend in an advisory/observer capacity:		
LEP Board Directors are welcome to attend any SPMG meeting Attending this meeting: Emma Catterall, Mohammed Ahmed	Private Sector	
Clare Hannah, CLGU representative	CLGU	✓
Annabel Townley, CLGU representative	CLGU	✓
Senior non-executive public sector members (none confirmed)	-	-