

Thursday 18th February 2020

4pm-6pm

MS Teams Meeting with Dial In Option

AGENDA

Open Meeting			
Item	Subject	Lead	Report Status/Timing
1	Introductions	Alun Rogers	5 mins
2	Apologies		
3	Declarations of Interest		
4	Notes of the previous meeting and any matters arising		
5	Chairs Update and Delegated Decisions	Alun Rogers	10 mins
			15 mins
Strategy			
6	Covid-19 Task Force: update <i>General Update: verbal + presentation (slides will be published)</i>	Alun Rogers / All	Discussion 15 mins
7	Skills Advisory Panel (SAP) Update: <i>Kickstart Scheme – Update: verbal</i>	Liz Barnes / Secretariat	Information 5 mins
8	Local Industrial Strategy <i>Proposal to establish a Seedcorn fund: paper</i>	Sub-Group leads / Sam Hicks	Decision 15 mins
			35 mins
Delivery			
9	Growing Places Fund **Commercially Confidential** <i>Update on business loans – paper not published or redacted</i>	Mo Ahmed / Sarah Simpson	Discussion 15 mins
10	Marketing & Communications: <i>Introduction to Agency / ‘marcoms’ strategy refresh: Social: verbal</i>	Hannah Ault / C.Abbotts / Social	Information 15 mins
11	Strategic Programme Management Group: <i>Getting Building Fund: project updates: paper</i>	James Leavesley / Secretariat	Information 10 mins
			40 mins
Governance			
12	Audit & Finance Committee <i>Update: paper + dashboard excel sheets</i>	Mo Ahmed / Simon Ablewhite	Information 10 mins
13	Executive Board Recruitment <i>Update: paper</i>	Alun Rogers / Secretariat	Decision 5 mins
14	LEP Chief Executive Recruitment <i>Update: verbal update</i>	Alun Rogers / LEP S151 Officer	Decision 5 mins
15	Forward Plan	All	5 mins
			25 mins
16	Any Other Business	All	5 mins

Forward Plan

Executive Board		Meeting Date	18 March 2021 / 15 April 2021	
Lead Board Member/ Officer:	Item Name:	Time:	Recommendation:	
A Rogers / Secretariat	Annual Performance Review + Peer Review		Information	
A Rogers / Liz Barnes	National policy paper: Skills for jobs: lifelong learning for opportunity and growth, c/o DfE		Information	
Tbc	National policy: Levelling Up Fund / UK Share Prosperity Fund prospectus c/o MHCLG / BEIS		Information	
A Rogers / Liz Barnes	LIS: 5G Update		Information	
A Rogers / S151 Officer	CEO Recruitment Committee		Information	
A Rogers / Secretariat	LEP Budget 2021/22		Decision	
A Rogers / Secretariat	Annual Report 2020/21		Decision	
A Rogers / Secretariat	Delivery Plan 2021/22		Decision	
J Leavesley / Secretariat	SPMG: Getting Building Fund update		Information	
A Rogers / Secretariat	Assurance Framework: v0.9 updates		Decision	
A Rogers & Sub-Group Leads	Emerging Implementation Plan incorporating Covid Recovery, International Trade, Future Workforce; Growing Businesses; Innovation; Place		Discussion	
Tbc	Future High Street Fund / Towns Fund		Information	
A Brown	Transforming Cities Fund		Information	
A Rogers / Secretariat	Midlands Engine / Connects		Information	
M Ahmed / Secretariat	Audit & Finance Committee: Risk Register		Discussion/Decision	