

## NOTICE OF ANNUAL GENERAL MEETING

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**Notice is hereby given of the 1st Annual General Meeting of the  
Stoke-on-Trent & Staffordshire Local Enterprise Partnership Ltd  
being held via MS Teams on Thursday 17th September 2020 at 14:30hrs**

1. To receive the Chair's Report.
2. To receive and adopt the Accounts of Stoke-on-Trent & Staffordshire Local Enterprise Partnership Ltd and the reports of the Board for the year ended 31 March 2020.
3. To confirm the appointment of LEP Directors.

In accordance with the Articles of Association, confirm the appointment of new Local Enterprise Partnerships Directors between 01 April 2019 – 31 March 2020; being:

- Hannah Ault
- Caroline Brown
- Sinead Butters
- Sara Williams

4. To vote on the re-election of Directors.  
Under Article 21 of the SSLEP Articles of Association Directors must retire every three years but can be eligible for re-election at this AGM; being
  - Mohammed Ahmed

A total of 1 appointed Directors (Wendy Dean) resigned during the year.

Under Article 34 of the LEP Articles of Association the following persons may attend and vote at the meeting:

- An individual who is a member in his own rights;
- An authorised representative of a member business; and
- A person attending by proxy.

5. To confirm the appointment of Chair, Alun Rogers, and Vice Chair, James Leavesley.

If you are an individual member or an authorised representative, please indicate this in the attendance list (which you will be asked to send to the secretariat prior to the AGM date).

Alternatively, if no individual or authorised representative can attend, the member may appoint a proxy. A form of proxy may be downloaded from our website or can be issued to you.

By order of the Board of Stoke-on-Trent & Staffordshire Local Enterprise Partnership Ltd

