

**Executive**

**Board**

**Thursday 16th April 2020**

**6pm-8pm**

**MS Teams Meeting with Dial In Option**

**AGENDA**

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| **Open Meeting**  |
| **Item** | **Subject** | **Lead** | **Report Status/Timing** |
| **1** | **Introductions** | Alun Rogers  | 5 mins |
| **2** | **Apologies** |
| **3** | **Declarations of Interest** |
| **4** | **Notes of the previous meeting and any matters arising** |
| **5** | **Chairs Update and Delegated Decisions** | Alun Rogers | 5 mins |
| 10 mins |
| **Strategy** |
| **6** | **Local Industrial Strategy:** 1. Summary of SSLEP Covid-19 Activity
2. Report of Sub Groups on LIS Implementation & Covid-19 Recovery Planning *verbal*
 | All/Sub Group Leads | **Discussion**50 mins |
| 50 mins |
| **Delivery** |
| **7** | **Skills Advisory Panel**  | Liz Barnes | **Decision**15 mins |
| **8** | **Midlands Engine Investment Fund Update** | Mohammed Ahmed | **Discussion**10 mins |
| **9** | **Full LEP Risk Register**  | Mohammed Ahmed | **Discussion**10 mins |
| 35 mins |
| **Governance** |
| **10** | **SSLEP Assurance Framework v7** | Jacqui Casey/Simon Ablewhite | **Decision** 10 mins |
| **11** | **LEP Review Delivery Update:** 1. Final Improvement Plan 2019/20 Update
2. Annual Performance Review & Next Steps
 | Alun Rogers/Jacqui Casey/Simon Ablewhite | **Information**5 mins |
| **12** | **Forward Plan** | All | 5 mins |
| 20 mins |
| **13** | **Any Other Business** | All | 5 mins |
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**Forward Plan**

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| **Executive Board Meeting Date 14 May 2020** |
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| **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
| Sub Group Leads | LIS Implementation work: Report of Sub Groups 3&4  |  | Decision  |
| H Ault/E Wilson | SSLEP Communications Strategy |  | Decision |
| A Rogers/J Casey | SSLEP Annual Report 2019/20 & Delivery Plan 2020/21 |  | Decision |
| M Ahmed/S Palphreyman | LEP Qtr 4 Outputs Dashboard |  | Information |
| A Brown/ A Briggs | District Heat Network |  |  |
| A Rogers/J Casey | APR Implementation Plan Update |  | Information |
| M Ahmed/S Palphreyman | Risk Register |  | Discussion |