**STOKE ON TRENT & STAFFORDSHIRE**

**LOCAL ENTERPRISE PARTNERSHIP**

**EXECUTIVE BOARD MEETING**

**19 March 2020**

**LEP Review: SSLEP Improvement Plan Update & Peer to Peer Review**

**1. SSLEP Improvement Plan**

1.1 Of the 25 areas for actions in the current SSLEP Improvement Plan, SSLEP has fully completed 21, with only minor actions still to be completed within the remaining 4. None of the outstanding actions relate to compliance issues. Outstanding actions (highlighted in yellow in document) are as follows:

Action 3: SSLEP Communications Plan in place

Action 12: LEP Secretariat email addresses in place

Action 13: Recruitment of CEO post completed

Action 25: Etruria Valley project outcome determined by Board

The Partnership Manager and S151 Officer are meeting with the BEIS Area Assistant Director on 24 March to review the Plan.

**2. SSLEP Peer to Peer Review**

2.1 As part of the LEP Review, all LEPs are being supported by the LEP Network and Centre for Public Scrutiny to hold Peer to Peer Reviews. SSLEP has been paired by the LEP Network with Buckinghamshire & Thames Valley LEP. The Review will take place on Monday 16th March in Buckinghamshire with the Chairs, CEOs & S151 Officers of the two LEPs and will be facilitated by a representative from the Centre for Public Scrutiny. The Review provides an opportunity for sharing issues, best practice and other learning. The facilitator has provided support in relation to 4 other Reviews. The review paperwork will be forwarded to both LEPs. Outcomes and impressions will be shared at the Board meeting.

**R*ecommendation: That Board Members note the detail provided in the report and take opportunity to raise any queries.***

**Lead Board Director:** Alun Rogers, Chair of Stoke-on-Trent & Staffordshire LEP

**Lead Officer & Report Author:** Jacqui Casey, Interim Partnership Manager