

**Executive**

**Board**

**Thursday 19th March 2020**

**6pm-8pm**

**Drawing Room, Judges’ Chambers, County Buildings, Martin Street , Stafford, ST16 2LH**

**AGENDA**

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| **Open Meeting** | | | |
| **Item** | **Subject** | **Lead** | **Report Status/Timing** |
| **1** | **Introductions** | Alun Rogers | 5 mins |
| **2** | **Apologies** |
| **3** | **Declarations of Interest** |
| **4** | **Notes of the previous meeting and any matters arising** |
| **5** | **Chairs Update and Delegated Decisions** | Alun Rogers | 5 mins |
| 10 mins | | | |
| **Strategy** | | | |
| **6** | **Budget Discussion & COVID - 19** | All | **Discussion**  15 mins |
| **7** | **Local Industrial Strategy** *verbal update* | Alun Rogers | **Decision**  10 mins |
| **8** | **Exporting & International Trade across the Midlands** | Sara Williams | **Discussion**  10 mins |
| 35 mins | | | |
| **Delivery** | | | |
| **9** | **City Deal Project Update: Presentations on**   1. Keele Smart Energy Network Demonstrator (SEND) *(verbal)* 2. District Heat Network | Ann Pittard  Andrew Briggs | **Information**  30 mins |
| **10** | **Ceramic Valley Enterprise Zone Strategic Implementation Plan** | Abi Brown | **Decision**  15 mins |
| **11** | **City Deal and Growth Deal Programme:**   1. Update on LGF Contracting 2. Keele SMART Innovation Hub project closure report | Mohammed Ahmed/Mark Bacon | **Information**  10 mins |
| **12** | **LEP Risk Register** | Mohammed Ahmed | **Discussion**  5 mins |
| 60 mins | | | |
| **Governance** | | | |
| **13** | **LEP Review Delivery Update: Improvement Plan Update & Peer to Peer Review** | Alun Rogers/Jacqui Casey/Simon Ablewhite | **Information**  5 mins |
| **14** | **Forward Plan** | All | 5 mins |
| 10 mins | | | |
| **15** | **Any Other Business** | All | 5 mins |
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**Forward Plan**

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| **Executive Board Meeting Date 16 April 2020** | | | |
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| **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
| Sub Group Leads | LIS Implementation work: Report of Sub Groups 1 & 2 (Growing Business will be one of these) |  | Decision |
| M Ahmed/ S Ablewhite | LEP Qtr 4 Finance position 2019/20 |  | Information |
| M Ahmed | Midlands Engine Investment Fund Update |  | Information |
| A Rogers/J Casey | APR Implementation Plan Update |  | Information |
| M Ahmed/S Palphreyman | Full Risk Register |  | Discussion |
| J Casey/S Ablewhite | Assurance Framework Update |  | Decision |

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| **Executive Board Meeting Date 14 May 2020** | | | |
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| **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
| Sub Group Leads | LIS Implementation work: Report of Sub Groups 3&4 |  | Decision |
| A Rogers/J Casey | SSLEP Annual Report 2019/20 & Delivery Plan 2020/21 |  | Decision |
| M Ahmed/S Palphreyman | LEP Qtr 4 Outputs Dashboard |  | Information |
| M Ahmed | Midlands Engine Investment Fund Update |  | Information |
| A Rogers/J Casey | APR Implementation Plan Update |  | Information |
| M Ahmed/S Palphreyman | Risk Register |  | Discussion |