

**Executive**

**Board**

**Thursday 27th February 2020**

**6pm-8pm**

**Michelin Tyres plc, Campbell Road, Stoke-on-Trent, ST4 4EY**

**AGENDA**

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| **Open Meeting**  |
| **Item** | **Subject** | **Lead** | **Report Status/Timing** |
| **1** | **Introductions** | Alun Rogers  | 5 mins |
| **2** | **Apologies** |
| **3** | **Declarations of Interest** |
| **4** | **Notes of the previous meeting and any matters arising** |
| **5** | **Chairs Update and Delegated Decisions** | Alun Rogers | 5 mins |
| 10 mins |
| **Strategy** |
| **6** | **Local Industrial Strategy:** 1. Digital Staffordshire Update
2. Draft Strategy Consultation Responses
3. LIS Implementation Planning: Arrangements for Advisory Sub Groups
 | Liz BarnesAlun RogersAlun Rogers | **Decision**35 mins |
| 35 mins |
| **7** | **Draft LEP Operational Budget 2020/21** | Jacqui Casey/Simon Ablewhite | **Decision**10 mins |
| **8** | **City Deal and Growth Deal Programme:**1. Qtr 3 Finance Dashboard
2. Qtr 3 Outputs Dashboard
3. Update on High Risk LGF Schemes *(verbal)*
 | Mohammed Ahmed/Jacqui Casey/Simon Ablewhite | **Decision**10 mins |
| **9** | **Ceramic Valley Enterprise Zone Strategic Implementation Plan** | Abi Brown | **Decision**15 mins |
| **10** | **LEP Risk Register** | Mohammed Ahmed | **Decision** 10 mins |
| **11** | **LEP Review: Sub-Group Revised Terms of Reference*** Ceramic Valley Enterprise Zone Project Board
* Audit & Finance Group
* Strategic Programme Management Group
 | Alun Rogers/Board Director Leads | **Decision** 10mins |
| 55 mins |
| **Governance** |
| **12** | **LEP Review Delivery Update:**1. Annual Performance Review & Improvement Plan Update
2. Scope for External Audit *(verbal)*
 | Jacqui Casey/Simon Ablewhite | **Information**10 mins |
| **13** | **Forward Plan** | All | 5 mins |
| 15 mins |
| **14** | **Any Other Business** | All | 5 mins |
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**Forward Plan**

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| **Executive Board Meeting Date 19 March 2020** |
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| **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
| A Rogers/S Hicks | LIS Implementation Planning: Sub-Group Updates  |   | For Decision |
|  J Leavesley/S Palphreyman | SPMG: Business Case Appraisal & Prioritisation Process  |   | For Decision |
| M Ahmed/ S Palphreyman | Risk Register |   | For Information |
| M Ahmed/S Palphreyman | MEIF Update |   | For Information |
| A Rogers/J Casey | APR Implementation Plan |   | For Decision |
|  tbc | Update on City Deal Projects |   |  For Information |
| A Brown/P Cresswell | EZ Quarterly report |   |   |
|  T McMillan |  Keele SMART Innovation Hub Closure Report |   |  For Information |