

**Executive**

**Board**

**Thursday 27th February 2020**

**6pm-8pm**

**Michelin Tyres plc, Campbell Road, Stoke-on-Trent, ST4 4EY**

**AGENDA**

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| **Open Meeting** | | | |
| **Item** | **Subject** | **Lead** | **Report Status/Timing** |
| **1** | **Introductions** | Alun Rogers | 5 mins |
| **2** | **Apologies** |
| **3** | **Declarations of Interest** |
| **4** | **Notes of the previous meeting and any matters arising** |
| **5** | **Chairs Update and Delegated Decisions** | Alun Rogers | 5 mins |
| 10 mins | | | |
| **Strategy** | | | |
| **6** | **Local Industrial Strategy:**   1. Digital Staffordshire Update 2. Draft Strategy Consultation Responses 3. LIS Implementation Planning: Arrangements for Advisory Sub Groups | Liz Barnes  Alun Rogers  Alun Rogers | **Decision**  35 mins |
| 35 mins | | | |
| **7** | **Draft LEP Operational Budget 2020/21** | Jacqui Casey/Simon Ablewhite | **Decision**  10 mins |
| **8** | **City Deal and Growth Deal Programme:**   1. Qtr 3 Finance Dashboard 2. Qtr 3 Outputs Dashboard 3. Update on High Risk LGF Schemes *(verbal)* | Mohammed Ahmed/Jacqui Casey/Simon Ablewhite | **Decision**  10 mins |
| **9** | **Ceramic Valley Enterprise Zone Strategic Implementation Plan** | Abi Brown | **Decision**  15 mins |
| **10** | **LEP Risk Register** | Mohammed Ahmed | **Decision**  10 mins |
| **11** | **LEP Review: Sub-Group Revised Terms of Reference**   * Ceramic Valley Enterprise Zone Project Board * Audit & Finance Group * Strategic Programme Management Group | Alun Rogers/Board Director Leads | **Decision**  10mins |
| 55 mins | | | |
| **Governance** | | | |
| **12** | **LEP Review Delivery Update:**   1. Annual Performance Review & Improvement Plan Update 2. Scope for External Audit *(verbal)* | Jacqui Casey/Simon Ablewhite | **Information**  10 mins |
| **13** | **Forward Plan** | All | 5 mins |
| 15 mins | | | |
| **14** | **Any Other Business** | All | 5 mins |
|  | | | |

**Forward Plan**

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| **Executive Board Meeting Date 19 March 2020** | | | |
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| **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
| A Rogers/S Hicks | LIS Implementation Planning: Sub-Group Updates |  | For Decision |
| J Leavesley/S Palphreyman | SPMG: Business Case Appraisal & Prioritisation Process |  | For Decision |
| M Ahmed/ S Palphreyman | Risk Register |  | For Information |
| M Ahmed/S Palphreyman | MEIF Update |  | For Information |
| A Rogers/J Casey | APR Implementation Plan |  | For Decision |
| tbc | Update on City Deal Projects |  | For Information |
| A Brown/P Cresswell | EZ Quarterly report |  |  |
| T McMillan | Keele SMART Innovation Hub Closure Report |  | For Information |