

**Executive**

**Board**

**Thursday 19th December 2019**

**6pm-8pm**

**Giosprite, Unit B Stowe Court, Stowe Street, Lichfield, WS13 6AW**

**AGENDA**

|  |  |  |  |
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| **Open Meeting** | | | |
| **Item** | **Subject** | **Lead** | **Report Status/Timing** |
| **1** | **Introductions** | Alun Rogers | 5 mins |
| **2** | **Apologies** |
| **3** | **Declarations of Interest** |
| **4** | **Notes of the previous meeting and any matters arising** | Alun Rogers | 5 mins |
| **5** | **Chairs Update and Delegated Decisions** | Alun Rogers | 5 mins |
| **6** | **Local Industrial Strategy:** Agreement of Draft LIS for Consultation  *(Updated draft to be circulated)* | Kevin Fenning, Metro Dynamics/All | **Decision**  40 mins |
| **7** | **Chair’s Recruitment Update** *(verbal)* | James Leavesley | **Information**  5 mins |
| **8** | **Review of Sub Groups:**   1. LIS related requirements & LEP Board Leads 2. Agreement to Strategic Programme Management Group ToRs   *(details to follow)* | Alun Rogers/  All | **Decision**  15 mins |
| **9** | **Full Risk Register** | Mohammed Ahmed | **Discussion**  10 mins |
| **10** | **City Deal and Growth Deal Programme:**   1. **Stoke Station Electricity Upgrade** | Phil Cresswell | **Decision**  10 mins |
| **11** | **EU paper Update** | Paul Farmer | **Information**  10 mins |
| **12** | **LEP Review Delivery Update:**   1. Annual Performance Review Improvement Plan Update 2. LEP Company Status | Jacqui Casey/Simon Ablewhite | **Information**  10 mins |
| **13** | **Any Other Business** | All | 5 mins |
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|  | **Executive Board Meeting Date 27 February 2020** | | | |
|  | **Location: Michelin Tyres, Campbell Road, Stoke on Trent ST4 4EY** | | | |
|  | **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
|  | A Rogers/S Hicks | Local Industrial Strategy |  | For Discussion |
|  | A Rogers/S Hicks | Local Industrial Strategy: Implementation Planning |  | For Decision |
|  | M Ahmed/J Casey | LEP Core Budget 2020/21 |  | For Decision |
|  | M Ahmed/S Palphreyman | Risk Register |  | For Information |
|  | A Rogers/ J Casey | Annual Performance Review Feedback |  | For Information |
|  |  |  |  |  |
|  | **Executive Board Meeting Date 19 March 2020** | | | |
|  | **Location tbc** | | | |
|  | **Lead Board Member/ Officer:** | **Item Name:** | **Time:** | **Recommendation:** |
|  | A Rogers/J Casey | SSLEP Annual Report 2019/20 and Delivery Plan 2020/21 |  | For Decision |
|  | M Ahmed/S Palphreyman | MEIF Update |  | For Information |
|  | A Rogers/J Casey | APR Implementation Plan |  | For Decision |
|  | M Ahmed/ S Palphreyman | Full Risk Register |  | For Discussion |
|  | A Brown/P Cresswell | EZ Quarterly report |  | For Information |

NB: The Forward Plan will be reviewed early in the new year in the light of the Board’s agreed priorities in the SSLEP Local Industrial Strategy & the new Government economic policy framework.