

STOKE ON TRENT & STAFFORDSHIRE
LOCAL ENTERPRISE PARTNERSHIP
COMPANY EXECUTIVE BOARD MEETING
17 April 2019

Public

LEP Review – LEP Review Work Programme

1. Background

- 1.1 The 14 February 2019 LEP Executive Board paper Item 8 (Move to Company Structure) noted the main requirements of the LEP Review, set out in the National Local Growth Assurance Framework (January 2019). The following table summarises out the draft proposed timetable for the elements of the LEP Review work to be undertaken by Stoke & Staffordshire LEP:-

Area of Work:	Timeframe:
Move to Constituted Body Special Board agreeing Articles of Association Company Registration Deadline	2 January – 1 April 2019 7 March 1 April
Resources & Staffing Review Review of budget & future fit LEP team LEP staffing structure discussion paper to Board LEP team structure & resources to board for agreement Advertising of Posts	1 April – 30 September 2019 April 14 May 20 June Wk commencing 24 June
LEP Board Review Development of Board Director Recruitment & Induction Packs (<i>Some work with LEP Network</i>) Future Fit board discussion paper to Board Formation of Nominations Committee & Advertising of Director Vacancies Board Member Induction Sessions & Strategic Planning Day with new LEP Director	1 May – 30 September 2019 May – July 20 June Wk commencing 1 July September - October
Search, Recruitment & Induction of New LEP Chair Development of Recruitment & Induction Pack Advertising of Post	November – 31 March 2020 November 25 November

Recommendation: That Executive Board Directors note the draft proposed timetable and provide their views.

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