

**AGENDA**

**Thursday 7th March 2019**

**6pm-8pm**

**Drawing Room, Judges House, Stafford ST16 2LE**

**AGENDA**

**Open Meeting**

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Timing</b>
<b>1</b>	<b>Introductions</b>	David Frost	10 mins
<b>2</b>	<b>Apologies</b>		
<b>3</b>	<b>Declarations of Interest</b>		
<b>4</b>	<b>Notes of the previous meeting</b>	David Frost	5 mins
<b>5</b>	<b>LEP Review: Move to Company Structure</b> <ul style="list-style-type: none"> <li>i. Page turn of draft articles to approve for filing (*subject to amendments agreed during the meeting)</li> <li>ii. Review of Incorporation documents</li> <li>iii. Signing Paperwork</li> <li>iv. Local Assurance Framework Update</li> </ul>	Sophie McFie-Hyland/All	40 mins
<b>6</b>	<b>Growing Places Fund:</b> <ul style="list-style-type: none"> <li>i. Request for Approval to Charge Arrangement Fee</li> <li>ii. Notification of Amendments to FA and Security of Loan around Harper Street, Middleport Engagement in Heritage (UKHBPT)</li> </ul>	Jacqui Casey	10 mins
<b>7</b>	<b>Any Other Business</b>	All	5 mins

\*The articles are to be approved at the meeting and any amendments required at the meeting will be made and noted in the minutes of the meeting. A track changed version of the articles will then be sent to members of the Board following the meeting.