

**Stoke on Trent and Staffordshire Local Enterprise Partnership**

**Partnership Board**

**Electronic Decision Record Form in accordance with 7.5 of the  
SSLEP Constitution**

1. Decision Title: 18<sup>th</sup> July 2018 Meeting Actions

2. Decision Date: 27<sup>th</sup> July 2018

3. Decision Summary:

As a consequence of late apologies the Board meeting scheduled for the 18<sup>th</sup> July was inquorate. As a consequence it was necessary to seek approval to a number of recommendations in the papers as follows;

Notes of the previous meeting – for agreement and publication.

Enterprise Zone Quarterly Reports

- Ceramic Valley Enterprise Zone – For noting
- I54 – For noting

City and Growth Deal Programme Update – For noting. However there was a need for a programme call to introduce new projects to the programme. With the current status of a number of projects the Board were advised that a call for projects with a total pot of £13.55m would be prudent in ensuring that the funds are utilised and that the SSLEP has a pipeline for future funding opportunities. Existing allocations would remain as set out in the report. The Board were asked to agree to this call

Audit and Finance

- Outputs Dashboard – For noting.
  - Quarter 1 Finance Dashboard – For noting.
  - Financial Accounts – For approval
  - Smart Staffordshire Funding Request – Recommendation to follow
- Sub Group and Policy Group Updates
- Growing Places Fund – The Board was asked to note the report, agree the adoption of a continuous bidding call and extend the eligibility for loans to cover plant and machinery.
  - Investment Update – for noting.
  - Ceramic Sector Deal – The Board were asked to:

<ul style="list-style-type: none"> <li>○ Note the update.</li> <li>○ Agree to supporting the Strength in Places Fund by Lucideon as proposed</li> <li>○ Agree to support work on an “Expression of Interest” to the Cultural Development Fund which would require the initial investment of £8,500 of SSLEP funding in conjunction with Staffordshire University. The closing date for the EOI was the 15<sup>th</sup> August.</li> </ul> <ul style="list-style-type: none"> <li>● Employment Skills and Education Group – For noting</li> <li>● ESF Opt-in – For noting</li> </ul>
4. Was the number of responses quorate – Yes/No
5. Responses In Favour - 11, Against - 0, Abstained - 0, No Response – 2 Two respondees queried the value of the open call being in excess of £5m. Following discussions the sum will be ratified at the September meeting
6. Reasons for Decision (including options):  To ratify the minutes and recommendations to the meeting on the 18 <sup>th</sup> July to avoid any delays and enable the progression of any necessary actions.
7. Impact Assessment (if applicable):  The actions agreed will allow the publication of the minutes from the June meeting, the Annual Accounts, the support for a Strength in Places Fund bid by Lucideon and an expression of interest to the Cultural Development Fund.
8. Implementation Date (start / finish):  27 <sup>th</sup> July 2018
9. Officer Contact Details: Peter Davenport – Partnership Manager
10. Signature (of decision taker): David Frost – Chairman