Item No.9iv

**Stoke on Trent and Staffordshire Local Enterprise Partnership Executive Board**

**20th June 2019**

**Scheme of Delegation**

Background

The National Assurance Framework requires Local Enterprise Partnerships to have a formal Scheme of Delegation in place as part of their Local Assurance Framework. Although the SSLEP has a scheme of delegation in place, feedback from the Annual Performance Review recommended that this should be reviewed and updated to make the decision-making responsibilities within the SSLEP clearer.

As part of the review of the scheme of delegation, which also checked the scheme was in line with the Articles of Association of the new company, the opportunity was taken to review where decisions are undertaken and propose amendments, which are set out in the draft scheme attached in red text.

At present the vast majority of decisions are taken by the Executive, which means that there is a considerable amount of “paperwork” which is presented to the Board, for example, the detailed business cases on schemes that are already within an approved programme agreed by the Board. The rationale therefore for the proposed changes is to delegate some of the decisions from the Executive Board to other SSLEP Groups, to reduce the amount of detail that is currently presented to the Board and hence free up time for the Board to consider more strategic issues, whilst still ensuring proper governance processes are in place around all decisions of the SSLEP.

Recommendation

The Board are requested to review the draft Scheme of Delegation, including the proposed changes, and approve that the revised scheme be formally approved and adopted.

Jacqui Casey Interim Partnership Manager SSLEP /

Simon Ablewhite (Finance Lead) Accountable Body