

**Members – Ron Dougan (Chair), Philip Atkins, Nick Bell, Jonathan Dale, Kerry Diamond, Mark Kerrigan, Mohammed Pervez, John van de Laarschot, Ken Stepney, Sandra Booth, Mike Heenan, George Adamson**

**Thursday 13<sup>th</sup> February 2013 at 6.00 p.m. – 8.00 p.m.  
Buffet available from 5.30 p.m.**

**Shugborough Room, Staffordshire University, Weston Road, Stafford**

**A G E N D A**

- 18.00
1. **Introductions**
  2. **Apologies**
  3. **Declarations of Interest**
  4. **Notes of the previous meeting**
  5. **Feedback from Meeting with Greg Clark visit and update on progress on developing the Strategic Economic Plan**
  6. **Update on the City Deal**
  7. **Update on Recruitment of New Chair and LEP Capacity development**
    - a. Proposed Annual Report
  8. **Update from Sub Groups**
    - a. Business Growth and Innovation
      - i. Innovative Growth RGF Programme
    - b. Sites and Infrastructure
      - i. Transport – Cross LEP Work and proposed statement; West Midlands Rail; HS2 Response – this has been circulated
    - c. Housing and Place
    - d. Sectors and Inward Investment
    - e. Strategic Finance and Funding Overview
      - i. Quarterly Financial Review - Confidential
      - ii. Core Funding Submission for 2014/15
      - iii. Update on Financial Engineering Instrument
  9. **Any Other Business**
- 20:00 **Close of Meeting**

Date of next meeting: 13<sup>th</sup> March 2013 at 6.00 p.m. (Partnership Board)

**Circulation**

For Information Association of Colleges; Staffordshire University, Secretariat members, SEP CXO Lead, Sub Group Facilitators, Finance Officers